

Format for entering into Consultancy Agreement:

Name of the Company	
Postal Address with contact details	
Products / processes of the Company	
Number of Employees	
Number of Employees in Vacuum / Thin Film Coatings/ Surface Engineering	
Name of the Contact Person (who coordinates with M/s Thin Film Solutions)	
Details of the Contact person : Postal Address / email ID/ Telephone number	
Payment details **	

** Rs 10,000/- for a period of TWO months (from the date of receipt)

Cheque / DD payable at Chennai and are to be drawn in the name of : M/s Thin Film Solutions –
Consultants and Project Executors

Bank Transfer Details:

Account name: M/s Thin Film Solutions – Consultants and Project Executors

Account number: 272201000246

Name of the bank : Canara Bank, IIT Branch

IFSC Code: CNRB 0002722

Scope of Virtual Consultancy Portal:

- All the questions will be addressed from the basics
- Solutions suggested will be based on earlier published results and experience

Terms and Conditions:

1. Non-disclosure Agreement (NDA) and Memorandum of Understanding (MoU) are to be signed by the Consulting Company and M/s Thin Film Solutions. All clauses of NDA and MoU are binding on the part of the Companies involved in this Agreement.
2. The consultancy starts from the day the funds are received by the Company.
3. The fee paid (Rs 10,000/-) is valid for TWO months and for a maximum of 20 questions.
4. The Company also has the choice of enter into the Agreement for Consultancy on different times and different terms and conditions.
5. All correspondence from the Company / Institute will be routed through (and only through) the designated Contact Person (as mentioned in the Information provided to M/s Thin Film Solutions).
6. The questions / queries are to be sent by email or phone by the Contact person to Dr.A.Subrahmanyam.
7. At a time, not more than THREE questions are entertained.
8. Each question will be answered in a maximum time of 3 working days.
9. If the question demands elaboration, collection of detailed documentation or requiring more time and attention from Thin Film Solutions, separate fee will be applicable and the details of the fee will be intimated prior to answering the question.
10. If the question demands a physical inspection or explanation in the Shop-floor, the logistics involved (travel and accommodation and other incidentals) will be intimated prior to the visit.
11. For the questions where satisfactory answers could not provided / not agreed by the Consulting Company, the question will not be counted (in the stipulated maximum limit of 20 questions; however, the time limit of two months for the fee paid is still valid).
12. Any dispute between the Consulting Company and M/s Thin Film Solutions will be resolved amicably.